

BC Non-Tax Operating Account Payment Request 146 Boylan Hall Phone: (718) 951-5000x3272 Fax: (718) 951-4440 Email: fbsc@brooklyn.cuny.edu Effective Date: September 28, 2010

Non-Tax Operating Accou	nt Name	Account Number	Refer questions	to:		Telephor	ne No.	Date
Payable To:								
Vendor Name	Address	City	State	Zip	Telephone No.		SSN	
					Fax No.		FEIN/TIN	

Invoice #	Invoice Date	Description	Amount

Total:

Authorized Signature:	
Authorized Signature:	

For FBSC use only. Do not write below this line.

Expense Code and Amount	Expense Code and Amount	Expense Code and Amount			
Voucher Number	Voucher Number Voucher Date				
Check Number	Check Date	Check Amount			
Checked By:					